



North Devon Council

Report Date: Tuesday, 5 November 2024

Topic: Recruitment of Independent Member to Harbour Board

Report by: Harbour Master

1. INTRODUCTION

1.1. This report details the selection process for the appointment of an Independent Member to the Harbour Board

2. RECOMMENDATIONS

2.1. To note the recruitment process to be undertaken to fill a position for an Independent Member on the Board as detailed in section 4.2 of the report.

3. REASONS FOR RECOMMENDATIONS

3.1. To recommend recruitment be undertaken to fill the position for an Independent Member to the Harbour Board.

4. REPORT

4.1. An Independent Member vacancy arose on the Harbour Board due to an amendment to the North Devon Council Constitution (September 2024) (Part 3, Annexe 1, Paragraph 6 refers) whereby a fifth North Devon Council Member would be appointed to the Board. This Member has to represent the Lynton and Lynmouth Ward and was appointed at the meeting of Council on 25 September 2024. To offset this, the Constitution was also amended to require the appointment of a fifth Independent Member.

4.2. Therefore, it is suggested that the competitive appointments process to fill this Co-opted Independent Member vacancy be undertaken as follows:

- 4.2.1 That the vacant position be advertised in the local press and on the North Devon Council's website;
- 4.2.2 That the application be available as an online process on North Devon Council's website;
- 4.2.3 That suitable candidates be invited for interview and that the Interview Panel consist of Councillor Wilkinson (Chair) and the Harbour Master.
- 4.2.4 That at the Harbour Board meeting of 4 February 2025 consideration be given to the recommendation for appointment to fill the vacant position on the Board.
- 4.2.5 That the recommendation of the Harbour Board be considered by full Council at its meeting on 26 February 2025

5. RESOURCE IMPLICATIONS

5.1. Costs for advertisement will be met from existing budgets.

6. EQUALITIES ASSESSMENT

6.1. The recruitment process for the position of independent member will use the same application form and procedures as for employees of the Council.

7. ENVIRONMENTAL ASSESSMENT

7.1. There are no environmental implications arising from these proposals.

8. CORPORATE PRIORITIES

8.1. What impact, positive or negative, does the subject of this report have on:

8.1.1. The commercialisation agenda: Not applicable

8.1.2. Improving customer focus and/or: Not applicable

8.1.3. Regeneration or economic development: Not applicable

9. CONSTITUTIONAL CONTEXT

9.1. Part 3 Annexe 1 paragraph 6 (3)

9.2. Delegated power.

10. STATEMENT OF CONFIDENTIALITY

This report contains no confidential information or exempt information under the provisions of Schedule 12A of 1972 Act.

11. BACKGROUND PAPERS

The following background papers were used in the preparation of this report: (The background papers are available for inspection and kept by the author of the report).

11.1 North Devon Constitution 2019 v14 (updated April 2024)

12. STATEMENT OF INTERNAL ADVICE

The author (below) confirms that advice has been taken from all appropriate Councillors and Officers: Harbour Master and Senior Corporate and Community Services Officer